**AGENDA**

**GEORGETOWN-QUITMAN COUNTY, GEORGIA**

**REGULAR MEETING**

**APRIL 10, 2018**

CALL TO ORDER 6:30 PM

AGENDA AMENDMENTS

PUBLIC COMMENTS (Time allocated 10-minute’s total) APPROVAL OF PREVIOUS

MONTH CHECK REGISTERS

APPROVAL OF BILLS

MINUTES Work Session Minutes March 12, 2018

 Public Hearing Minutes March 13, 2018

 Regular Meeting Minutes March 13, 2018

 Work Session Minutes March 22, 2018

 Work Session Minutes April 3, 2018

MONTH

REPORTS MANAGER’S REPORT

 EMS

 EMA DIRECTOR

 FIRE

 FAMILY CONNECTIONS

OLD BUSINESS

\*UPDATE\*

\*ACTION ITEM\* Road Closure-Woodlawn drive

NEW BUSINESS

\*ACTION ITEM\*

\*ACTION ITEM\*

\*ACTION ITEM\*

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EXECUTIVE SESSION

APPEARANCES

MEETING ADJOURN

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**WORK SESSION MEETING MINUTES**

**MARCH 12, 2018**

**10:00AM**

**CALLED TO ORDER** The meeting was called to order at 10:26 a.m. with prayer. Members present were Commissioners: Lewis, Blackmon, and Kinsey. County Manager Jason Weeks, County Clerk Carolyn Wilson. (Hayes and Bussey not present)

**Fire Station** - John Everett presented his proposal for turning the old Equipment Source building into the Fire station/EMS Complex and building the new Fire station on 39 South. The purchase price for the old Equipment Source building is $199,900.00 this includes the 9,000 square foot building and 6.73 acres of land. The Fire Dept. has estimated $5000.00 for building improvements and $85,500.00 for expansion of asphalt making a total of $290,400.00 for that project. He also presented the proposal for the New Fire station on 39 South. This station will replace the Cool Branch Station (station 2). The cost of the building would be $47,000.00 that includes a 50’x50’ building, 6” concrete slab, 4 rollup doors, and 1 personnel door. There would be a $10,000.00 wiring cost and $81,100.00 installation of asphalt with a total of $138,100.00. The total for both Fire stations would be $428,500.00. Commissioner Blackmon stated that he would like John Everett to find out what it would cost to build a building just like the old Equipment Source building on 39 South. Commissioner Kinsey suggested John Everett get a quote from Dee Willis and the masonry program at Wallace College on brick work for the buildings that John Everett gave proposals on.

**Regional Economic Dev. Board-** Blackmon explained to everyone that the Regional Economic Development Board has asked each county for $1,000.00 dollars and $500.00 dollars every year after for training. Jim Livingston with River Valley Regional Commission suggested for the training to be held at Andrew College.

Meeting was reopened at 12:30 with Commissioners Lewis, Blackmon, and Kinsey still present.

**Website Logo**- Lewis stated we need to decide on a logo for the website.

**Phone System**- Blackmon suggested contacting CDW and Jim Horner about the phone system for the Courthouse, Probate office, and Sheriff Dept. He also suggested that Jason get with Doug Blackmon about the correct system that we need.

**LED Sign**- Lewis asked where are we at with getting the new LED sign put up. Jason stated that we need to get the tree down and move the historical marker and then we will be ready to have the new sign installed. Blackmon is going to ask Shoemaker with Deep South Recycling to take the old sign down for the metal.

**Retirement**- Blackmon is waiting for GEBCorp to get back with him with some more information. He would like them to come here one day to meet with employees to discuss the cost and what they would be receiving for that cost. Lewis asked Carolyn to contact Northwestern to see what they have to offer.

**Riverfest**- Lewis stated that we need to get the signs put up and order the porta potties for River fest.

**Probate Judge Compensation**- Lewis stated we need to get with the County Attorney Tracy Cary about the salary of Probate Judge. He also said that they need to meet with Becky Fendley regarding the Probate Judge pay.

**Kaigler Road Project**- Lewis asked Jason were we are on the Kaigler Road project. Jason stated that we are waiting on the land acquisitions from Tracy Cary. He said that Cary should have an update at the regular meeting.

**Violation Letters for abandoned mobile homes**- Blackmon wanted to know what we could do about dilapidated abandoned mobile homes. Jason explained that Ben Plowden is going to come here 1 day a month to work on these and other dilapidated homes that need to be cleaned up.

**Recycling**- Blackmon wants Jason to check into the price of a bailing machine for recycling cardboard to save money at the landfill. Jason will get the bailing machine information from Dennis Montgomery.

**EXECUTIVE SESSION-**

**APPEARANCES**

**MEETING ADJOURN**

Motion to adjourn at 2:30 p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**PUBLIC HEARING MEETING MINUTES**

**MARCH 13, 2018**

**6:00PM**

**CALLED TO ORDER** The meeting was called to order at 6:10 p.m. with prayer followed by the pledge. Members present were Commissioners: Lewis, Blackmon, Kinsey, and Bussey. County Attorney Tracy Cary, County Manager Jason Weeks, and County Clerk Carolyn Wilson. (Commissioner Jim Hayes was not present)

The floor was open to discuss the closing of Woodlawn Drive.

Ms. Carolyn Lewis spoke in regards to the closing of Woodlawn Dr. because she is a joining landowner and is in favor of closing the road.

Bill Sewell has purchased property joining the road and spoke in favor of closing the road.

**MEETING ADJOURN**

Meeting adjourn at 6:40

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

\_\_not\_present\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**REGULAR MEETING MINUTES**

**MARCH 13, 2018**

**6:30PM**

**CALLED TO ORDER** The meeting was called to order at 6:40 p.m. with prayer followed by the pledge. Members present were Commissioners: Lewis, Blackmon, Hayes, Kinsey, and Bussey. County Attorney Tracy Cary, County Manager Jason Weeks, and County Clerk Carolyn Wilson. (Hayes was present via phone)

**AGENDA AMENDMENTS-**

**Motion made by Blackmon to add to the agenda when funds are collected from property sales of excess property that the funds be placed in the Economic Development fund. Second by Kinsey**. Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Motion made by Blackmon to approve the agenda. Second by Kinsey**. Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**PUBLIC COMMENT-** Joyce Jones asked when the walking trail would be open again for use. Jason told everyone there are some boards that need to be replaced, that it is next on the list to be repaired, and they will have it back open as soon as possible.

**PREVIOUS MONTH CHECK REGISTER- Motion made by Blackmon to approve previous month check register. Second by Bussey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**APPROVAL OF BILLS**

**Motion made by Kinsey. Second by Bussey to approve the bills as presented.** Voting Yes – Bussey, Kinsey, Hayes, Blackmon and Lewis.

**MINUTES**

February 13, 2018 Regular Meeting Minutes. **Motion made by Kinsey to approve the minutes. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

February 19, 2018 Work Session meeting**. Motion made by Kinsey to approve the minutes. Second by Bussey.** Voting Yes – Bussey, Kinsey, Hayes, Blackmon, and Lewis.

February 19, 2018 Executive Session. **Motion made by Bussey to approve the minutes. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**MANAGER’S REPORT**

**EMS-** Ems report for February total calls 22, 19 transports, and 3 refusals.

**Road Closure**- Jason stated that the county attorney Tracy Cary has been very helpful with assisting him on the road closure of Woodlawn Dr. He also stated that we have several more roads in the county that need to be closed because the county has not maintained them in many years.

**Violation Letters**- Jason got a list together that Chairman Lewis asked him to get regarding violation letters. Jason explained how many letters have been sent out and the reason for the letters. He went onto to let everyone know that Mr. Ben Plowden our Code Enforcement Officer will start coming once a month to work on violation letters.

**Property Bids**- Jason informed the commissioners that we received 1 bid on the property downtown that joins Subway on Hwy 82. Lewis opened the sealed bid it was from Mike McCabe for $1000.00 dollars. McCabe stated that he was interested in the property to build a hot dog franchise “Dog World”. **Motion made by Kinsey to accept the bid of $1000.00 from Mike McCabe. Second by Blackmon.** Voting Yes- Bussey, Kinsey, Blackmon, and Lewis.

**Economic Development Board**- Blackmon made a suggestion to everyone that any funds that we receive from the sale of excess property such as alleyways or easements that are not on the tax digest that we put those funds in the Economic Development account. **Motion made by Blackmon to place any funds that are received from the sale of excess property such as alleyways or easements in the Economic Development Board account. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Blackmon, and Lewis.

**Lower Lumpkin Bridge**- Jason received an email from GDOT that the plans have just been submitted and once those are, approved work will begin.

Jason also stated that he received an email regarding the turning lane at D & J Plastics. It has been accepted and put out to bid by GDOT.

**Fire Dept. -** Fire Chief John E. Pate gave a report to the Commission of activities that the Fire Dept. has been working on since the last meeting. **See attached report from Fire Chief John Everett Pate.** John Everett requested approval of purchasing new breathing apparatuses for the fire dept. because the ones that they are currently using are no longer in compliance. **Motion made by Kinsey to approve the purchase of $63,953.70 for new breathing apparatuses for the fire dept. Second by Blackmon.** Voting Yes-Bussey, Kinsey, Blackmon, and Lewis.

**FAMILY CONNECTIONS**- Lewis explained to everyone about a program called Get Georgia Reading Ready it is a program for kindergarten thru 3rd grade. Sara Lee along with Betty Fair and the school are working on this program.

**OLD BUSINESS-**

**Ordinance 01-2018 International Residential Code-** Lewis explained we are adopting the 2015 International Residential Code. **Motion made by Blackmon to approve Ordinance 01-2018. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Blackmon, and Lewis.

**Ordinance 02-2018 International Building Code**- Lewis explained we are adopting the 2015 International Building Code. **Motion made by Kinsey to approve Ordinance 02-2018. Second by Bussey.** Voting Yes-Bussey, Kinsey, Blackmon, and Lewis.

**NEW BUSINESS-**

**R5-2018 Safety Coordinator Resolution- Motion made by Blackmon to approve R5-2018 Safety Coordinator Resolution.** **Second by Bussey**. Voting Yes-Bussey, Kinsey, Blackmon, and Lewis.

**R6-2018 Volunteers and Elected Officials Workers Compensation Resolution**- **Motion made by Bussey to approve the Volunteers and Elected Officials Workers Compensation Resolution. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Blackmon, and Lewis.

**EXECUTIVE SESSION-**

**APPEARANCES** –

**Tax Commissioner**- Tax Commissioner Mindy Moss addressed the Commissioners about delinquent taxes on properties that have been on the books for several years and that were in previous tax sales but did not sell. She stated that we are able to sell those properties for less than the taxes owed. She told the Commissioners that she would need a resolution from the Board of Commissioners giving her permission to do so. The tax sale will be on April 3, 2018. This sale will include properties up to 2016. The year 2017 will not be included in this sale.

**MEETING ADJOURN**

Motion to adjourn 8:08 p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**WORK SESSION MEETING MINUTES**

**MARCH 22, 2018**

**12:00PM**

**CALLED TO ORDER** The meeting was called to order at 12:00 p.m. with prayer. Members present were Commissioners: Lewis, Blackmon, Hayes, and Kinsey. County Manager Jason Weeks, County Clerk Carolyn Wilson. (Bussey not present)

Lewis called for a motion for a recess. **Motion made by Kinsey to recess. Second by Blackmon**. Voting Yes-Kinsey, Hayes, Blackmon, and Lewis.

Reopened at 12:38 p.m. everyone still present.

Lewis opened the floor to Blackmon. Blackmon stated that on the properties such as right of ways and easements that we need to set a minimum bid on those properties when we sell them.

We will use the value of the joining properties to get the face value. **Motion made by Kinsey to use joining properties to establish the value of right of ways and easements that we sale. Second by Hayes.** Voting Yes- Kinsey, Hayes, Blackmon, and Lewis.

**Probate Judge Compensation**- Lewis stated that the temporary Probate Judge position should be paid as an hourly rate of $20.23 per hour. He also explained that Jason and Commissioner Kinsey would negotiate the total amount of hours per day not to exceed 15 hours per week. On Election Day, the temporary Probate Judge will be paid 8 hours. It was discussed that Ms. Julie Floyd will be doing the bulk of the work in the Probate office and Ms. Lovetta Johnson will be doing the bulk of the work in the Superior Clerks office. Lewis stated he wants to give Ms. Julie Floyd a bonus of $2000.00 after the November election. He also would like to give Ms. Lovetta Johnson a $3000.00 bonus after the election. It was mentioned that Becky would not be able to be in both offices at the same time.

**Resolution R7-2018 Tax Sales-**A resolution of the Commission concerning Tax Sales. Lewis explained that this Resolution would give the Tax Commissioner the authority to sell properties that are delinquent on taxes for less than the taxes owed. **Motion made by Kinsey to approve Resolution R7-2018 for tax sales. Second by Hayes.** Voting Yes-Kinsey, Hayes, Blackmon, and Lewis.

Kinsey explained to everyone that he has spoken to Senator Sims about HB 85 & HR 51 and she is in favor of both. Kinsey is keeping in touch with Sims and Attorney Chad Corlee about both of these matters.

 **EXECUTIVE SESSION-**

**APPEARANCES**

**MEETING ADJOURN**

Motion to adjourn at 1:45 p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**JOINT WORK SESSION MEETING MINUTES**

**APRIL 3, 2018**

**9:00AM**

**CALLED TO ORDER** The meeting was called to order at 9:12 a.m. with prayer. Members present were Commissioners: Lewis, Blackmon, Bussey, and Kinsey. County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson. Water Board members present were: Hayes, Neville, Green and Wilborn. Water and Sewage Clerk Ashaki Cunningham.

Financial Officer Odom explained to everyone that the attorney Bill Mills has been doing the title paperwork for the land at the treatment plant on Hwy 39 S. During his work, he discovered that some of the wording with the land being transferred from the Water and Sewer Authority needed to be changed in order to transfer it to The Unified Gov’t of Georgetown-Quitman County.

**Resolution R8-2018-** Joint Resolution with The Unified Gov’t of Georgetown-Quitman County and The Water & Sewer Authority. **Motion made by Neville to accept Resolution R8-2018. Second by Wilborn.** Voting Yes-Hayes, Neville, Wilborn, and Green.

**Resolution R9-2018**- **Motion made by Blackmon to accept Resolution R9-2018. Second by Bussey**. Voting Yes-Hayes, Kinsey, Blackmon, and Bussey. **Motion made by Neville to accept Resolution R9-2018. Second by Wilborn**. Voting Yes-Hayes, Neville, Wilborn, and Green.

**Quit Claim Deed**- **Motion made by Bussey for the acceptance of the Quit Claim Deed. Second by Kinsey.** Voting Yes-Hayes, Kinsey, Blackmon, Bussey, and Lewis.

**Motion made by Neville for the acceptance of the Quit Claim Deed. Second by Hayes.** Voting Yes-Hayes, Neville, Wilborn, and Green.

 **EXECUTIVE SESSION-**

**APPEARANCES**

**MEETING ADJOURN**

Motion to adjourn Joint meeting at 9:27 a.m.

Lewis asked that The Water and Sewer Authority Board be excused and asked that the Commissioners stay to discuss a few more items.

**Probate Salary**-Jason explained that he and Kinsey met with Becky Fendley and she refused the offer that was made on her salary to fill in for Probate Judge. She countered with an offer that she would accept $2500.00 a month for the salary. The Commission asked Jason to approach Judge Bishop to appoint someone to fill the position and be in that office 20-25 hours a week. The Commission agreed to counter offer with 25 hours per week with Fendley plus the additional hours for training, court dates, election, etc. Jason will also check with the past Probate Judge Andrew Bennett about filling in if Fendley does not accept the offer for salary.

**Ballfield Rental**-Jason explained that we currently let people use the ballfield at no charge but wanted to know if the Commission wanted to start charging a fee because of the water usage and to ensure that people would clean up. The Commission discussed getting the county attorney to do a release form if we start charging for the ballfield. Lewis asked Jason to get a price from Clay County and Eufaula on what they charge for rental of a ballfield.

**4-H**- 4-H was not able to attend a function in Warner Robbins because of no transportation. Kayla has found a grant program and is going to work on trying to get a grant to be able to purchase a van for 4-H use.

**MEETING ADJORN**

Motion to adjourn at 10:00 a.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager